

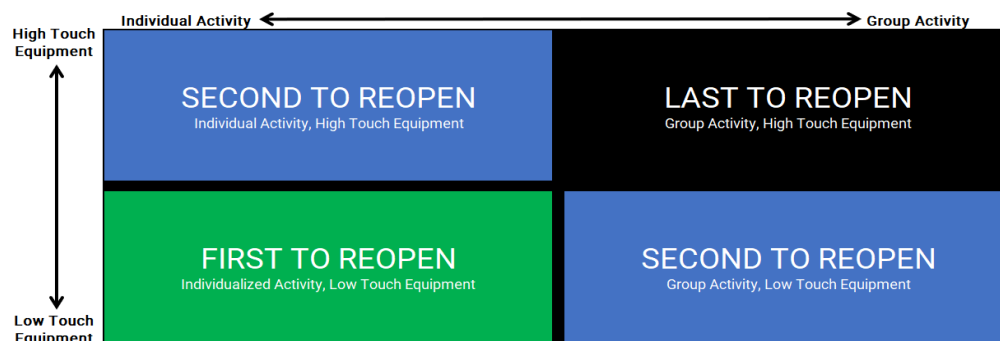


## Parks and Recreation COVID-19 Phased-in Services

With the spread of COVID-19 reaching Missouri in early March, the City of Rolla, Phelps Health, and the Phelps County Health Department were swift in taking action to prevent the spread of the disease to protect our most vulnerable populations. On March 30<sup>th</sup> the Rolla City Council declared a Local Disaster Emergency related to COVID-19 and issued a Stay at Home Order effective April 6<sup>th</sup>. A week later, Governor Parsons issued a statewide Stay at Home Order that was ultimately extended through May 4<sup>th</sup>. In mid-March the City began closing access to a number of City facilities including City Hall, The Centre, playgrounds and other like facilities. Parks and trails remained open, as did outdoor courts, the skate park and the dog park. Appropriate signage was posted at all areas encouraging social distances and limiting numbers.

With the State of Missouri re-opening for business in a smart, methodical way it is important for the City of Rolla to begin phasing in the important elements of parks and recreation for the health and enjoyment of all our citizens - but to do so in a responsible, sanitary and safe way.

The foundational framework for the development of a phased approach to reopening park and recreational facilities is created based on level of commonly contacted surfaces (“high touch”) and typical attendance of the type of activity (“individual” vs “group”). That framework is illustrated in the diagram below.



Individual activities not involving shared equipment are identified as those that would be recommended for Phase 1 in the reopening process. Group activities involving shared equipment and high chance of transmission of COVID-19 were identified as those that would be recommended for reopening in Phase 2.

We believe that this plan will give the City of Rolla the ability to open setting reasonable and safe expectations. As well, knowing the plan and expectation allows us to begin to plan for staffing and supplies going forward.

Subject to ongoing review and modification based on active cases in Phelps County Phase I is generally anticipated in May 2020 and Phase II generally applicable in June and Phase III July-August.

NOTE: Employees will have their temperatures checked upon start of work each week day.

## **Splash Zone**

To preserve the health and safety of our Swimming Pool Guests and to help prevent the spread of COVID-19, the following transition plan is proposed for the phased re-opening of SplashZone.

### **Phase One**

Splash Zone remains closed. Natatorium opens with limited hours and services.

### **Phase Two**

Splash Zone anticipated opening on Monday, June 1 (contingent on Red Cross lifeguard certification, grate installation, appropriate lifeguard staffing).

- All Swimmers agree to NOT enter the Swimming Pool Facility if they have any symptoms or exposure risks as listed by the CDC guidelines.
- Capacity limit will be 25% of maximum. **Swimming Pool 45 occupancy, deck area 66 occupancy. Total allowable 111. Based on Internal Fire Code of 50 sq. ft. per person for a pool and utilizing Missouri rule of 30 sq. ft. for deck.**
- No group rentals.
- Splash Zone hours of operation are weekday from noon to 7 p.m. and noon to 6 p.m. on weekends.
- Bathrooms/locker rooms will be inspected and cleaned three times a day.
- Swimmers are encouraged to place their personal items (backpack, water bottles, etc.) at a safe distance (6 ft.) from other Swimmers' items on the Pool Deck.
- All Swimmers must use their own equipment, including and not limited to Kick Boards, Pull Buoys, Flippers, Swimsuits, Goggles and Swim Caps.
- Swimmers are encouraged to bring and use hand sanitizer.
- All Swimmers and Bathers must maintain proper social distance (6 ft. apart) at all times except among family members.
- Deck furniture will be limited, spaced out eight feet, and cleaned/disinfected at a minimum of daily.
- Hand sanitizer station will be available.
- Social distancing guide marks will be placed at concession area for six feet of separation.
- Prepackaged food and drinks available, no onsite food preparation.
- Concession/admissions staff must wear masks unless they are behind the glass sneeze and cough shield.
- Swimming Pool Attendants will monitor entry to the facility, use of lanes, use of restrooms, the timely exit of guests from the facility and ensure guidelines are being maintained.
- CDC and recommended "social distancing" protocol signage will be placed at the entrance of the Outdoor Swimming Pool Facility.

- Attendants will be required to wear gloves and practice social distancing.
- Lifeguards continue to maintain optimal water quality at all times as determined by the CDC and the County Health Department.

### **Phase Three**

#### **Phase three**

- A minimal number of deck furniture will be sanitized hourly and will be arranged for six feet separation.
- Capacity limit will be 50% of maximum. **Swimming Pool 90 occupancy, deck area 132 occupancy. Total allowable 222. Based on Internal Fire Code of 50 sq. ft. per person for a pool and utilizing Missouri rule of 30 sq. ft. for deck.**
- All phase two protocols would remain in place, but night swim, birthday parties, and pool rentals would be allowed with social distancing and capacity limits as noted.

## **Pickleball/Tennis/Basketball Courts**

### **Phase One**

Singles/doubles play with just two balls per court.

- Players agree to NOT enter the courts if they have any symptoms or exposure risks as listed by the CDC guidelines.
- Signage installed with social distancing information.
- Players are encouraged to bring/use hand sanitizer and hand sanitizer can be provided on site.
- All must maintain proper social distance (6 ft. apart) whether engaged, waiting, or observing play in and around the court areas.
- Switch sides of court at end of game only (not at point 6).
- No handshakes, paddle bumps or physical contact between players.
- Sanitizer stations at each location.

### **Phase Two**

Adds Club or Group Play. This should only take place after players have adhered to the guidelines of Phase One and in accordance with local and state mandates.

- Social distancing measures listed for Phase One apply for Phase Two.

### **Phase Three**

- All phase two protocols would remain in place but tournaments would be allowed with social distancing and capacity limits as noted.

## **Playgrounds, Skate Park & Restrooms**

### **Phase One**

All Public playgrounds remain closed and secured with warning tape. Signage already posted prohibiting removal of tape or use of playground facilities.

Public restrooms remain closed.

Skate park open. Hosed off weekly.

## **Phase Two**

- Playgrounds will be opened for public use.
- Playgrounds will not open until signage is in place, noting: For your health and safety, please do not use when sick. Wash hands before and after using the playground. This structure is washed down weekly.
- Sanitizer stations will be placed at Buehler, Green Acres, Ber Juan, Schuman and Coventry playgrounds.
- Playgrounds will be sprayed down at least weekly, ideally with a safe disinfectant if available.
- Parks restrooms at Schuman, Green Acres and Buehler shall be opened by 9 am each day and closed by 7 pm each day Monday through Friday (9 am – 6 pm on weekends), with the exception of those at Splash Zone and the ballfields, which will close at the end of activity.
- Park restrooms will be inspected, cleaned and wiped down daily. See Splash Zone and multi-purpose fields for details on more extensive bathroom cleaning due to greater usage. Staff will be required to wear gloves when cleaning bathrooms.
- No portables will be used.
- Signage already posted informing citizens not to use playground or bathroom facilities if they are feeling sick or any COVID-related symptoms.

## **Phase Three**

- All Phase 2 protocols would remain in place.
- Portables will return where needed. Those facilities are cleaned by the company on a weekly basis.
- Effectiveness of sanitizer stations at larger park playgrounds will be reviewed, with the possibility of adding such at remaining playgrounds – Barnitz, Breuer, Maggi, Murry, Northside, Powell, Ridgeview, Town & Country, and Wedgewood.

## **Multi-Purpose Fields, Leagues**

### **Phase One**

Maintenance activities, drop in, field reservations begin in May, and small group drills/practices permitted. Social distancing and adherence to 10-person gatherings limitations required.

- Players agree to NOT enter the sports complex if they have any symptoms or exposure risks as listed by the CDC guidelines.
- Signage installed with social distancing information.
- Players are encouraged to bring/use hand sanitizer.
- All must maintain proper social distance (6 ft. apart) whether engaged, waiting, or observing play in and around the sports complex.
- Renting youth sports organizations will be responsible for developing and administering their own protocols for group use of rented space. **Protocols will be reviewed by Recreation District prior to use.**
- Social distancing guide marks will be placed at concession area for six feet of separation.
- Prepackaged food and drinks available, no onsite food preparation.
- Concession staff must wear masks unless they are behind the glass sneeze and cough shield.
- Umpire must be six feet away from catcher. Catcher must be six feet away from batter.
- Players must observe six feet of separation in dugout and down the fence line.
- Hand sanitizer station will be available at each field.

## **Phase Two**

Maintenance activities, modified non-contact team sports, and organized leagues (baseball, softball, soccer) permitted. Social distancing and adherence to 50-person gatherings limitations required.

- Bathrooms will be cleaned a minimum of two times daily, once in the a.m. and once in the p.m., when leagues are taking place.
- All measures listed for Phase One apply for Phase Two.
- Prepackaged food and drinks available. No onsite food preparation.
- League play to begin June 1.
- Tournament play to begin July 1 subject to confirmation with Phelps Health and PCHD (i.e. Licking, Sliders, USSSA)

## **Phase Three**

- Tournament play to begin July 1 subject to confirmation with Phelps Health and PCHD (i.e. Licking, Sliders, USSSA)
- All phase two protocols would remain in place.

# **Outdoor Summer Camps**

## **Phase One**

Programming will not be offered.

## **Phase Two**

Limited programming focused on small groups.

- Signage provided with social distancing and handwashing information.
- Campers will be separated by parks, with 10 or fewer per park (Schuman, Ber Juan, Green Acres).
- Maximum size of group 30 per session (3 groups of 10).
- Same staff will work their designated park.
- Staff will be trained in proper ways and substances to disinfect.
- Groups shall not be permitted to mingle during activity transitions, nor among parks.
- Hand sanitizers, and disinfectants/sanitizers shall be provided for staff.
- Handwashing shall be conducted at regular intervals throughout the day.
- At mealtimes, children must eat 6-feet away from each other. No trading of food or sharing permitted.
- Staff will wear gloves when preparing/handling food.
- No visitors permitted.
- Parents will sign in with the following procedure:
  - Parent must complete screening form
  - Child must complete the screening and temperature check
  - Screener takes the child to the bathroom for handwashing
  - Recreation aides ensure everyone is staying 6 feet apart.
- Tables, chairs, and equipment used for activities will be thoroughly cleaned and sanitized after use.

### **Phase Three**

- All phase two protocols would remain in place.

## **Eugene Northern Community Hall, Park Pavilion/Band Shell Rentals**

### **Phase One**

- Pavilions and Eugene Northern remain closed.

### **Phase Two**

- Eugene Northern and pavilions available for rental limited to 50 or fewer participants.
- Eugene Northern facility cleaned before each rental.
- Social distancing maintained at all times.
- Maximum of two rentals per day for community hall (including regularly scheduled activities).
- Pavilion tables cleaned daily when rented.
- Hand sanitizer station provided at each location.

### **Phase Three**

- All phase two protocols would remain in place but maximum of three rentals would be allowed with social distancing and capacity limits as noted.
- Eugene Northern facility cleaned before rental.

## **Farmers' Market**

### **Phase One**

- **Items needed from all vendors: Hold harmless and Food training waiver**
- Social distancing maintained.
- Bathrooms remain closed.
- Vendors are encouraged to set up at different times
- Vendors to spread out as much as possible. This will help maintain 6 feet of separation.
- Vendors encouraged to post signs in the parking area with their phone numbers and what they have available.
- Collect and bag customers' selection – don't allow them to inspect/handle products.
- Primarily fill/deliver preorders. Items delivered to the patrons' car curbside.
- Only one person comes to the table at a time and everyone present has room to practice social distancing.
- Vendors encouraged to have one person handle the orders, and a different person handle the money.
- Keep things clean and wiped down.

### **Phase Two**

- All protocols from phase one to be followed.
- Social distancing maintained.
- Public bathrooms open during market hours. Cleaning to be done prior to market opening.

### **Phase Three**

- All phase two protocols would remain in place.

## **Rolla City Cemetery**

### **Phase One**

- Cemetery remains open.
- Lot sales for immediate need.
- Social distancing maintained.
- Burials and services to be 20 or fewer.

### **Phase Two**

- Physical meetings for lot sale inquiries accepted with social distancing.
- No more than 50 allowed for burials and services.
- Social distancing maintained.

### **Phase Three**

- All phase two protocols would remain in place.
- No more than 75 allowed for burials and services.

## **Events/Races**

### **Phase One**

No organized Events or Races.

### **Phase Two**

With 50 person limitations, races such as 5k, trail running, and scavenger runs may be conducted with the following procedures:

- CDC recommended signage and additional event specific signage will be strategically placed around race venues reminding participants and spectators of social distancing and other requirements.
- CDC requirements such as social distancing will be included in pre-race emails to participants, posted online and included in registration confirmation emails.
- Racers agree to NOT attend if they have any symptoms or exposure risks as listed by the CDC guidelines.
- At-risk populations will be discouraged from participating via online and email communications.
- If racers cannot participate due to illness or exposure to illness, registration fees will be credited to their account to be used for another race without penalty.
- Race rules will be updated to include all existing state and local public health orders.
- Races will only be advertised or promoted to residents and employees in Phelps County.
- Racers will be met by staff member or event organizer as they arrive at the race venue and asked recommended health questions regarding COVID-19 symptoms or recent exposure to someone with symptoms.
- Registration Procedures
  - Online registration will be strongly encouraged. With limited participation numbers, day-of registration may not be available.
  - If day-of registration is an option, only credit cards will be accepted via a no-touch mobile reader. No cash transactions will take place.
  - Pre-race bib pick up options will be offered the day prior to each race to reduce density at race day registration.
  - Race day bib pick up and registration will begin an hour and a half prior to each race to give participants more time to register.
  - Standing areas will be designated at six-foot intervals for participants waiting to register.
  - Hand sanitation stations will be provided at race registration.
  - High-touch areas will be sanitized every 15 minutes or more frequently as needed.
  - Staff will be required to wear face masks and gloves.
  - Racers required to agree/sign an acknowledgement that they will not participate when sick, adhere to all social distancing rules and will be required to leave with no refund if they fail to do so.
- Pre/Post-Race Staff Protocol



- Hand sanitizer and cleaning supplies will be available in every staff vehicle at all times.
- Employees will be required to work six feet apart, wear a face mask and wash/sanitize hands frequently will setting up and tearing down race.
- Staff and volunteers required on-course will hike or bike to their location whenever possible. When not possible, the above protocols will apply.
- Staff will be assigned their own race radio and will be required to sanitize it after each use.
- All staff will be constantly monitored to ensure proper enforcement of these guidelines. If at any time a staff member feels that he/she is unable to perform their duties for any reason including flu-like symptoms, then that staff member will be sent home immediately.
- Race Day Protocol
  - Race entries limited based on event type and ability to stagger start times/groups to meet gatherings limitations.
  - Spectating will be discouraged.
  - Category start times will be reviewed and expanded to allow for six feet of distance between racers.
  - Starting positions will be designated with field paint, tape or some other method to ensure six feet of distance between competitors.
  - Racers will be told to leave the venue immediately after finishing their race.
  - Races may include an award ceremony provided proper spacing.
- Sanitation Practices
  - Hand sanitation stations will be provided at races.
  - High-touch areas (i.e. aid stations, registration tables, pens) will be sanitized every 15 minutes or more frequently as needed.
  - Staff will be required to wear face masks and gloves.
  - Participants will be required to wear face masks at registration and start line.
  - Spectators will be required to wear masks and be reminded to adhere to social distancing over race PA frequently during the race.
  - Restrooms will be temporarily available. Provider will be required to sanitize prior to event and provide additional hand sanitizer on site.

### **Phase Three**

- All phase two protocols would remain in place.