

Park Advisory Commission Meeting Minutes

January 23, 2019 • 5:30 p.m.
Conference Room

Members Present: Sue Arnold, Ken Kwantes, Larry Thomas & Susan Wrasmann

Absent: Andrew Meggitt

Others Present: Floyd Jernigan, Kristy Rich, Simon Yoakum, Kia Soden, Steve Hargis, Anne McClay, Anna McClellan, Ted Constantine, Tom Sager and Kent Bagnall.

Absent:

1. Call to Order
 - Mr. Thomas called the meeting to order at 5:30 p.m.
2. Approval of Minutes
 - *A motion was made by Ken Kwantes to approve the minutes of the October 10, 2018 meeting. Sue Arnold seconded and the motion carried unanimously.*
3. Review of Financials
 - Parks Director Floyd Jernigan presented the Park financials for the end of FY 2017-28 and the new FY financials through December 2018. *A motion was made by Sue Arnold to approve the financials. Ken Kwantes seconded and the motion carried unanimously.*
4. Directors Update
 - **Frisco Train** – There is a group of volunteers interested in renovating the train. Floyd will meet with these people in the coming months.
 - **Prop P** – Mr. Jernigan said the funds from Prop P are trending up but the city hasn't seen the full impact of the Westside Park place yet.
5. Old Business
 - **Farmer's Market** – Changes for the market this year will include the City requiring vendors to sign a Hold Harmless Agreement as well as complete a food safety & handling course with the Health Department. Mr. Jernigan said according to Mr. Butz these two changes do not need council approval. It has also been agreed with both parties to extend the Memorandum of Understanding for another year. Board members want both the Hold Harmless clause and the food safety & handling course to be added to the MOU. *A motion was made by Ken Kwantes to approve the Memorandum of Understanding with the addendum for the Farmer's Market. Susan Wrassman seconded and the motion carried unanimously.*
 - **Dog Park** – Kent Bagnall gave an update on the progress at the Dog Park. The grand opening will be end in March or April.
 - **Buehler Park** – The board reviewed the plans for improvements at Buehler Park. Public Works Director Steve Hargis suggested no fencing be placed around the perimeter of the park but just around the playground. Ken Kwantes thought a short ornamental fence would be good surrounding the park. The park signs for Buehler and Ridgeview are in this year's budget. The board did ask for the historic sign to be fixed. *A motion was made by Susan Wrassman to approve the Buehler Park concept upon staff approval of where the playground should be installed so it doesn't impact the water line. Sue Arnold seconded and the motion carried unanimously.*
 - **Ridgeview Park** – Mr. Hargis reviewed the progress of Ridgeview Park. Mr. Jernigan reviewed the quote he received for a new slide at the park. It would be a 6' spiral slide

with safety surface. Children's Specialties was the low bidder. *A motion was made by Ken Kwantes to accept the low bid from Children Specialties for the slide at Ridgeview Park. Susan Wrasmann seconded and the motion carried unanimously.*

- **Batting Cages** – With the original plan for the batting cages coming in over budget, staff has been working on another plan for "coach pitch" style cages.
- **Parking Lots** – Mr. Hargis reviewed the plan for the parking lots throughout the park system. *A motion was made by Ken Kwantes to follow the Parking lot plan outlined by Public Works. Sue Arnold seconded and the motion carried unanimously.*
- **SplashZone** – Aquatics Supervisor Kia Soden reviewed the plan for the Birthday and Game area at SplashZone. This would be installed were the sand is currently located. Mr. Kwantes suggested sod be put in for everything except where the games area and then put Astroturf in that area. Staff will be going out for bid for this project soon.
- **Dutro Carter Creek Riparian Reforestation** – Mr. Hargis reviewed plans for the tree planting initiative along the Dutro Carter Creek. The first phase would be along the creek in Green Acres Park and then Ber Juan Park. *Ken Kwantes made a motion to approve the Dutro Carter Creek Riparian Reforestation project. Susan Wrasmann seconded and the motion carried unanimously.*
- **Rolla Cemetery burial charges** – Recreation Manager Kristy Rich updated the board on a recent meeting with Mr. Butz concerning the burial prices for Rolla Cemetery. It is now suggested to increase burial prices to \$600 for weekday burials, \$900 for weekends and \$1,300 for City holidays. There would be no change to the lot purchase price (\$1,100 per space) or the amount placed in the Eternal care fund (\$600 of the \$1,000 purchase price). *Ken Kwantes made a motion to approve the cemetery price changes. Sue Arnold seconded and motion carried unanimously.*

6. Citizen Comments

- None

7. Adjournment

- The meeting adjourned at 7:20 p.m.

Kristy Rich, Recreation Manager, prepared the minutes.